



ULTIMATE PTO PLANNER

Transform your PTO into
Unforgettable Adventures:
Free 2025 Sustainable
Travel Planner

Make the most of your vacation days, discover
eco-friendly escapes, and snag expert travel tips
- all packed into one essential guide!

The Long Weekend Travel Planner

Long weekends are the perfect chance to break free from the routine and recharge with a mini-adventure. With just a few days off, you can explore new spots or revisit your favorite escapes—all without the stress of overplanning. Here's how to make the most of these precious getaways.

First, mark your calendar with public holidays and planned PTO days. Spot those Fridays or Mondays that extend your weekend—hello, mini-vacation! Choose destinations within a few hours' drive or a short flight to maximize your time for fun and exploration. Keep your itinerary flexible. While it's great to have a few must-dos, leave space for spontaneous moments. Whether you stumble upon a cozy café or a bustling local market, these unexpected finds make your trip feel like an adventure instead of a checklist.

And don't forget, travel pros are your secret weapon. They can uncover unique experiences, tailor activities to your interests, and help you dodge the tourist traps. With their insider knowledge, your trip will be as unique as you are. Booking accommodations ahead is key, especially during peak seasons. Professionals can often unlock exclusive deals and perks that make your stay extra comfortable and stress-free.



As you set out on your adventure, embrace a mindful approach to travel. Disconnect, savor the beauty of nature, and indulge in local flavors. Take a moment afterward to reflect—what did you love most, and what would you do differently next time?

With a touch of planning and the right support, long weekends can become extraordinary getaways. By tapping into expert assistance, you'll maximize your travel time and explore new horizons with ease. So, let's plan that perfect escape and kick off the adventure you've been dreaming of!

January

NEW YEAR, NEW ADVENTURE

Start the new year with an unforgettable European adventure by planning a week-long trip to Spain or Portugal! By taking off December 30th and 31st as well as January 2nd and 3rd, you'll create a rare NINE-day holiday—perfect for exploring vibrant cities, indulging in local cuisine, and embracing rich cultural traditions. Picture yourself ringing in the new year surrounded by the lively celebrations of Madrid or Lisbon, with fireworks lighting up historic squares and the warmth of local hospitality making it a celebration to remember.

Bank Holidays
January 1st

PTO Days
December 30th & 31st
January 2nd & 3rd

Use 4 PTO days
Get 9 days off

JANUARY 2025						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
23	24	25	26	27	28	29
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2



A New Year's getaway to Spain or Portugal promises unforgettable, immersive experiences

January is an incredible time for a European escape, especially in Spain or Portugal, where the mild winter weather and vibrant cultures create the perfect backdrop for exploration. Stroll through the historic streets of Madrid or Lisbon, where you'll find festive lights, bustling markets, and charming cafes. With guided tours, you can experience the cities at their most lively moments, from sunrise walks in historic neighborhoods to evenings filled with tapas, live music, and local traditions. It's a wonderful way to reflect on the past year and set intentions for the new one.

A New Year's trip to Spain or Portugal offers the perfect chance to disconnect, slow down, and immerse yourself in rich cultural experiences. With professional guidance, your itinerary, accommodations, and special activities are thoughtfully planned, ensuring a seamless and enriching adventure. So pack your bags, get ready to savor every moment, and start your year with a journey full of warmth, flavor, and unforgettable memories.

February

EXPERIENCE THE CHARM OF ANTIGUA, GUATEMALA

Bank Holidays

February 17

PTO Days

February 14 & 18

Use PTO for 2 days

Get 5 days off

For a romantic 5-day Valentine's Day escape in Central America, consider **Antigua, Guatemala**. This charming, UNESCO-listed colonial city offers you a blend of romance, history, and sustainable luxury. You can stay in boutique eco-friendly hotels with colonial architecture and lush courtyards, perfect for quiet moments together. The city's cobblestone streets, colorful facades, and dramatic views of surrounding volcanoes create a picturesque setting.

Activities could include guided coffee plantation tours, romantic picnics overlooking the Cerro de la Cruz viewpoint, and fine dining experiences featuring local, farm-to-table cuisine. The nearby Lake Atitlán, known for its crystal-clear waters and traditional Mayan villages, is perfect for a day trip with scenic boat rides and cultural exploration.

Antigua's unique combination of history, luxury, and sustainability makes it an excellent choice for an unforgettable Valentine's Day experience for you and your partner!

FEBRUARY							2025
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
26	27	28	29	30	31	1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17 President's Day	18	19	20	21	22	
23	24	25	26	27	28	1	



For an extra touch of adventure, take a day trip to the serene beauty of Lake Atitlán

March

LEAP INTO SPRING

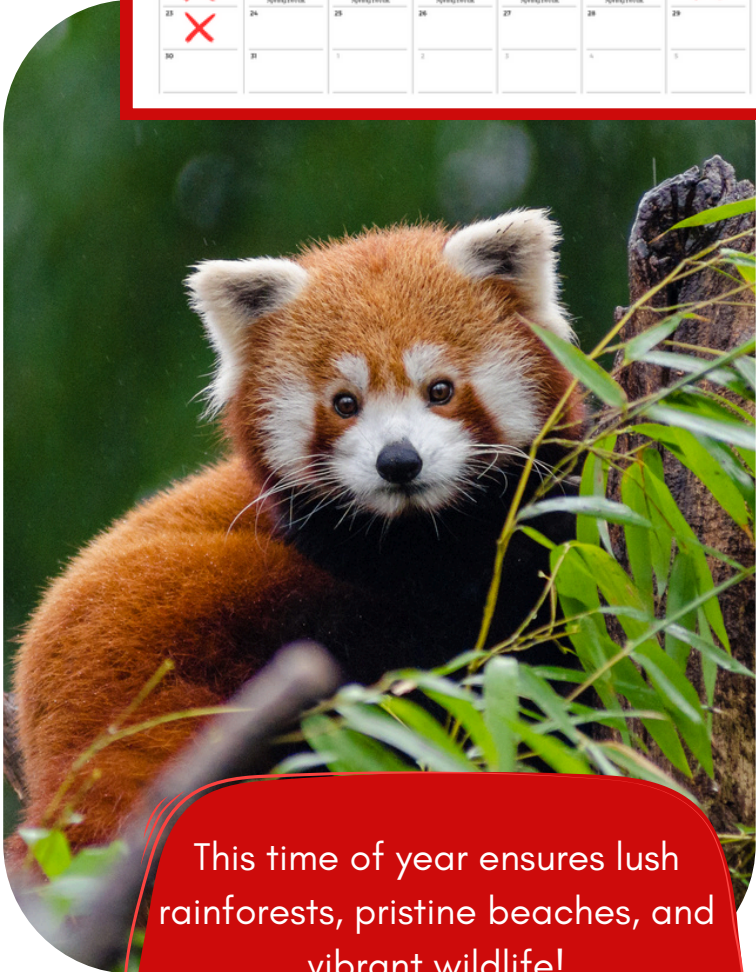
This spring break, trade the ordinary for an extraordinary week in Costa Rica! By taking off March 15-23, you'll have the chance to fully embrace Costa Rica's laid-back "Pura Vida" spirit and immerse yourself in its stunning landscapes, vibrant wildlife, and endless adventure.

MARCH							2025
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
21	22	23	24	25	26	27	
28	29	30	31	1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31	1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31	1	2	3	4	5	

Spring Break
March 17-21

PTO Days
March 17-21

Get 9 days off with
Spring Break!



This time of year ensures lush rainforests, pristine beaches, and vibrant wildlife!

Begin your journey in Arenal, where Costa Rica's famous volcano, lush rainforests, and rejuvenating hot springs await. With the warm, dry days of March, it's the perfect time for outdoor activities like ziplining, hiking, or soaking in thermal pools while surrounded by tropical nature. As you move to Costa Rica's Pacific coast, unwind at beaches like Playa Conchal and Manuel Antonio, where turquoise waters and soft sands make for an ideal escape. Spend your days surfing, snorkeling, and sampling local cuisine like fresh ceviche and casado.

End your trip with some beach downtime, returning home relaxed and recharged. Costa Rica offers the perfect blend of excitement and serenity, helping you leap into spring with lasting memories and a renewed sense of adventure.

April

EXPERIENCE DUTCH TULIP MAGIC

Bank Holidays

April 18 & April 21

PTO Days

April 17 & 22

Use PTO for 2 days

Get 6 days off

Experience the breathtaking beauty of the Netherlands' iconic tulip season with an unforgettable Easter getaway. This year, Easter falls perfectly during peak tulip bloom in April, making it an ideal time to visit. By taking PTO on April 17 and 22, you'll create a rare extended spring break perfect for exploring Keukenhof Gardens and the surrounding vibrant fields.

The Keukenhof Gardens, known as the "Garden of Europe," showcase millions of blooming tulips in a stunning array of colors and patterns. Wander through meticulously designed flower beds and experience themed exhibits that capture the magic of spring in full bloom. Beyond the gardens, explore charming towns like Lisse and Haarlem, where local markets and cafes add to the quintessential Dutch experience.

To make your trip even more enriching, take a scenic bike ride through the tulip fields or join a canal cruise to view the blooms from a unique perspective. With sustainable practices in mind, choose eco-friendly accommodations and immerse yourself in the Netherlands' rich culture, art, and history. This Easter escape is sure to refresh your spirit and create memories as vibrant as the tulips themselves.

APRIL							2025
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
30	31	1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25 Good Friday	26	
27 Easter Sunday	28 Easter Monday	29	30	1	2	3	



Some people already get these holidays off, if you don't use 2 PTO days to get 4 days off!

May

MEMORIAL DAY WEEKEND COASTAL GETAWAY

Plan an invigorating coastal getaway by taking off Thursday, May 23, for a four-day weekend that seamlessly extends into Memorial Day on May 26! This extended break is the perfect opportunity to immerse yourself in the beauty of the coast, where you can bask in the sun, feel the sand between your toes, and rejuvenate your spirit. As the unofficial start of summer approaches, you'll find that this long weekend offers the perfect escape to unwind and celebrate the season ahead.

Bank Holiday
May 26

PTO Days
May 23

Use PTO for 1 day
Get 4 days off

MAY 2026						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Imagine spending your days lounging on the beach, trying your hand at surfing, or taking scenic hikes along rugged cliffs with breathtaking ocean views. Whether you choose a classic seaside destination or a hidden gem, the long weekend allows you to unwind and recharge before the busy summer months. Don't forget to explore local attractions, from quaint shops to vibrant farmers' markets, where you can find unique souvenirs and enjoy the local culture.

Taking off May 23 opens up a world of possibilities for a memorable coastal escape, where relaxation meets adventure. With Memorial Day marking the start of summer, you'll return home rejuvenated and ready for the season ahead, making it the perfect way to kick off the sunny months!

Spending time by the ocean can reduce stress and promote feelings of well-being!

June

DISCOVER ALASKA'S WILD BEAUTY

Bank Holidays

June 19

PTO Days

June 16-18 & June 20

Use PTO for 4 days

Get 9 days off

June is the ideal time to explore Alaska, where long days, mild weather, and lush landscapes create the perfect setting for an unforgettable journey. It is also early in the season so it will be cheaper than going later in the summer. By taking off Monday, June 16-18th & June 20th, you can enjoy a nine-day Alaskan adventure using only four PTO days. This extended break gives you the chance to experience the state's stunning natural beauty, from its towering mountains and icy glaciers to vibrant wildlife and endless outdoor activities.

June in Alaska is a traveler's dream, offering nearly 20 hours of daylight to explore its stunning landscapes. Begin your adventure in Anchorage and make your way to Denali National Park, where wildlife sightings of moose, caribou, and even grizzly bears await against the majestic backdrop of North America's tallest peak. For a touch of nostalgia and sweeping views, hop on the iconic Alaska Railroad for a scenic ride through rugged wilderness to charming towns like Talkeetna and the picturesque coastal gem, Seward.

But don't stop there—June is prime time for experiencing the splendor of an Alaska cruise. Sail through the famed Inside Passage, where you can spot humpback whales breaching in the distance and marvel at the ice-blue hues of massive glaciers. Explore the pristine waters of Kenai Fjords National Park on a glacier cruise or kayak among towering icebergs for a more hands-on adventure. With everything seamlessly arranged, your journey will be all about soaking in the wild beauty and tranquility of America's last frontier. This PTO escape is bound to leave you refreshed, inspired, and full of stories worth sharing.

JUNE							2025
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	1	2	3	4	5	



Alaska cruises fill up quickly—start booking up to 2 years ahead!

July

EXPERIENCE ICONIC EAST COAST AMERICANA

July is the perfect month to dive into America's history with a long weekend spent in iconic cities like Boston and Washington, D.C. By taking off Monday, June 30th, June 01, and July 2, you can enjoy a nine-day vacation (June 28-July 6) around Independence Day, using just four days of PTO. This extended break gives you plenty of time to explore some of the nation's most historic sites, vibrant festivities, and classic summer experiences.

Bank Holiday
July 4

PTO Days
June 30th, July 1st-3rd

Use PTO for 4 days
Get 9 days off

JULY 2025						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Start in Boston, where you can stroll along the Freedom Trail, visit historic landmarks like the Paul Revere House and Boston Tea Party Ships, and enjoy the lively waterfront. The city buzzes with celebrations and reenactments in the lead-up to the Fourth of July, making it the ideal time to connect with American history and traditions. The city's iconic Independence Day fireworks over the Charles River are among the most celebrated in the nation, offering a truly memorable way to kick off your Americana adventure.

From Boston, make your way via train to Washington, D.C., and nearby Alexandria, Virginia, for more historic charm and patriotic sites. In D.C., you can explore the National Mall, visit the Smithsonian museums, and take a guided tour of landmarks like the Lincoln Memorial and U.S. Capitol. Alexandria's Old Town complements the experience with cobblestone streets, colonial architecture, and unique local shops. Ending your holiday in the nation's capital lets you immerse yourself in the heart of America's history and culture, creating a rich and memorable July escape.



Boston's July 4th fireworks draw over 500,000 spectators each year!

August

ADVENTURE IN CANADA'S ATLANTIC PROVINCES

Bank Holidays

None

PTO Days

Friday & Monday

Use PTO for 2 days

Get 4 days off

Take a Friday and Monday off in August for a four-day escape to Canada's Atlantic provinces, where rugged coastlines, charming villages, and warm maritime culture await. With several cruise options available, including routes that explore Nova Scotia, Prince Edward Island, and New Brunswick, this extended weekend is perfect for soaking in the area's beauty. Begin your adventure in Halifax, where you can visit the historic Citadel, stroll the scenic waterfront, and savor fresh seafood at local markets.

Set sail along the famous Cabot Trail in Cape Breton, weaving through Cape Breton Highlands National Park with stops for panoramic hikes. In New Brunswick, witness the world's highest tides at the Bay of Fundy and explore the striking Hopewell Rocks. For a touch of maritime magic, visit Prince Edward Island's red sand beaches, charming lighthouses, and inviting villages that showcase the essence of coastal Canada. With four days to experience whale watching, coastal drives, and the vibrant local culture, this August adventure promises a perfect blend of scenery and spirit.

AUGUST							2025
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
27	28	29	30	31			
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31	1	2	3	4	5	6	



Prince Edward Island, the cherished setting of *Anne of Green Gables*, invites you to visit the real Green Gables House and explore the scenic landscape that inspired the beloved story.

September

DISCOVER THE BEST OF LONDON IN THE FALL

September is an ideal time to explore the vibrant city of London, with pleasant weather and fewer crowds. By taking off Tuesday, September 2nd, through Friday, September 5th, you can create an incredible nine-day journey using just four PTO days. Including the last weekend of August (Saturday, the 30th & Sunday, the 31st) you'll have a full week plus two travel days to immerse yourself in the rich history, culture, and excitement that London has to offer.

SEPTEMBER 2025						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9 Labour Day	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4



London's iconic Tube, opened in 1863, is the oldest underground railway system in the world!

Bank Holiday
September 1

PTO Days
September 2nd-5th

Use 4 PTO days
Get 9 days off

Kick off your adventure by visiting iconic landmarks like the Tower of London, Buckingham Palace, and the British Museum. Take leisurely strolls through beautiful parks like Hyde Park and Regent's Park, or indulge in the city's famous culinary scene, from traditional pubs to gourmet restaurants. September is also a great time to experience local events, such as the Notting Hill Carnival, which usually takes place in late August, offering a vibrant display of music, food, and culture.

With the two travel days included, you can maximize your time exploring the city, catching West End shows, and enjoying afternoon tea while making unforgettable memories. A September trip to London not only allows you to experience the best of British culture but also provides a refreshing getaway as summer transitions into fall.

October

EXPERIENCE SCOTLAND'S ENCHANTING AUTUMN

Bank Holidays

October 13

PTO Days

October 14-17

Use PTO for 4 days

Get 9 days off

October is the perfect time to discover the stunning landscapes and rich history of Scotland while celebrating Halloween in style. By taking off four PTO days—October 14, 15, 16, and 17—you can enjoy a fantastic nine-day adventure (October 11-20) that allows you to explore Scotland's charming cities, majestic Highlands, and unique cultural experiences, including Halloween festivities.

Start your journey in Edinburgh, where you can wander the historic Royal Mile, visit the iconic Edinburgh Castle, and enjoy panoramic views from Arthur's Seat. The city comes alive in October, with fewer crowds and a crisp autumn atmosphere. As Halloween approaches, don't miss the opportunity to experience the enchanting events taking place across Scotland. Visit the haunted sites, participate in ghost tours, and enjoy the vibrant Halloween celebrations, which include themed festivals and spooky activities for all ages.

As you venture beyond Edinburgh, consider a scenic drive through the Highlands to take in the breathtaking landscapes, including Loch Ness and the Isle of Skye. You can also explore local whisky distilleries or indulge in traditional Scottish cuisine at cozy pubs. With this thoughtful PTO arrangement, you'll return home not only with unforgettable memories of Scotland's natural beauty and rich culture but also with the spirit of Halloween woven into your adventure.

OCTOBER 2025						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 Halloween	21	22	23	24	25
26	27	28	29	30	31	1

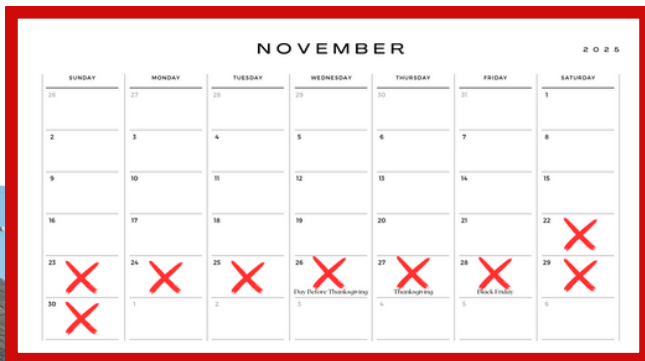


Scotland has more than 3,000 castles—nearly one for every 100 square miles!

November

THANKSGIVING WITH A SIDE OF ADVENTURE

November is the perfect time to explore the world from a unique perspective by embracing the charm of river cruising. By taking off a few PTO days, you can create a memorable getaway and take advantage of the last-minute availability for riverboat cruises. Whether you choose to glide along the Danube, Rhine, or Rhône rivers, a river cruise offers a leisurely way to experience stunning landscapes, quaint towns, and vibrant cultures while enjoying the comfort of your floating hotel.



NOVEMBER							2025
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	1	2	3	4	5	6	

Bank Holiday
November 26, 27 & 28

PTO Days
November 24 & 25

Use PTO for 2 day
Get 9 days off

As you sail through picturesque waterways, you'll have the opportunity to explore charming ports of call along the way, with plenty of time to immerse yourself in local traditions and cuisine. Take guided excursions to historic cities, sample regional delicacies, and visit renowned landmarks—all while unpacking only once. River cruising is ideal for travelers looking to maximize their experience with minimal hassle, making it a fantastic choice for a November getaway.

With availability still on some river boats, now is the time to plan your journey. Imagine sipping a warm drink as you watch the autumn foliage drift by, or enjoying festive holiday markets in quaint villages as they come to life in the cooler months. This November, embrace the beauty of river cruising and embark on an adventure that combines relaxation, exploration, and the joy of discovery along some of the world's most scenic waterways.



**UPPACK ONCE & SEE
MULTIPLE COUNTRIES
ACROSS EUROPE**

December

A WINTER ESCAPE IN FINLAND

Bank Holidays

December 24-26, December 31 & January 1

PTO Days

December 22, 23 & 29,30 & January 2

Use PTO for 5 day

Get 16 days off

Utilize the bank holidays of Christmas Eve, Christmas Day, Boxing Day, and New Year's Eve and New Year's Day by taking just four PTO days for an incredible winter escape in Finland, granting you a remarkable 16 days off (December 20-January 4)! This is the perfect opportunity to immerse yourself in the enchanting winter wonderland that Finland has to offer, filled with stunning snowy landscapes, vibrant holiday festivities, and unique cultural experiences.

Start your adventure in Lapland, where you can explore the enchanting Santa Claus Village in Rovaniemi. Here, you can meet Santa himself, enjoy a traditional Finnish Christmas, and even take a sleigh ride through the breathtaking Arctic wilderness. Join in with activities like snowmobiling across frozen landscapes, ice fishing on serene lakes, or cross-country skiing through picturesque forests. And don't forget to look up at night—the Northern Lights are a breathtaking spectacle during winter in Finland.

Throughout your holiday, eat Finnish culinary delights, warming up with dishes like reindeer stew or warming berry soups. Take time to relax in a traditional Finnish sauna, a cherished local custom that will leave you relaxed. With plenty of time to explore and enjoy festive activities, this winter escape to Finland is sure to create lasting memories with family and friends, filled with adventure, joy, and the enchanting spirit of the holiday season.

DECEMBER							2025
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
30	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31	1	2	3	
			Christmas Eve	Christmas Day	Boxing Day		
			New Year's Eve	New Year's Day			



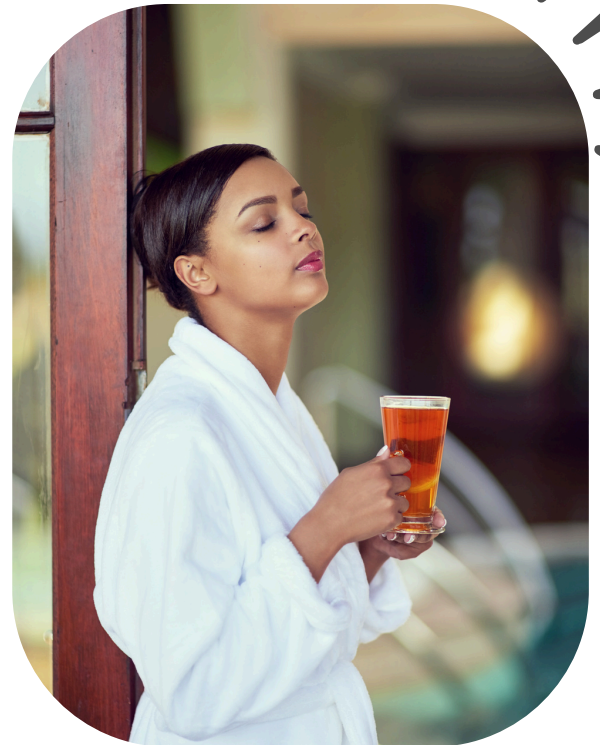
Finland is home to Santa Claus, with Rovaniemi officially recognized as his hometown!

Wellness Breaks

USING PTO FOR WELLNESS & PHYSICAL RECHARGE

The daily grind can lead to burnout, which makes using your Paid Time Off (PTO) for wellness breaks not just a luxury but a necessity. These breaks are your chance to prioritize self-care, recharge your spirit, and come back to work feeling refreshed and ready to conquer new challenges. And the secret to making these wellness escapes perfectly tailored? Working with a travel advisor.

Wellness breaks can be anything from serene spa weekends to immersive retreats focused on mindfulness and self-discovery. Imagine unwinding with soothing massages and yoga sessions, while your travel advisor finds the perfect destinations and packages to meet your wellness goals. If you're more of an outdoor enthusiast, consider a hiking or biking adventure that lets you reconnect with nature, lift your spirits, and melt away stress.



Wellness breaks do more than help you unwind—they're proven to boost your overall health and productivity. Taking time off for self-care can spark creativity, bring clarity, and help you return to work feeling rejuvenated and focused. So, as you plan your PTO, consider making wellness a top priority and partnering with a travel advisor to elevate your experience. With their expertise, you can craft a getaway that's all about recharging your mind and body, ensuring you come back inspired, revitalized, and ready for what's next.

Navigating Company PTO Policies

TIPS FOR APPROVAL & FLEXIBILITY

Understanding your company's Paid Time Off (PTO) policies can be crucial to maintaining a healthy work-life balance. Whether you're planning a vacation, a wellness break, or simply need time for personal matters, knowing how to navigate these policies effectively can lead to smoother approval processes and greater flexibility. Here are some tips to help you make the most of your PTO while ensuring compliance with your company's guidelines.



Navigating PTO policies doesn't have to be daunting. By familiarizing yourself with the rules, planning ahead, communicating openly, and utilizing resources like travel advisors, you can create a balanced approach to taking time off. Ultimately, prioritizing your well-being through thoughtful PTO management can lead to greater job satisfaction and a healthier work-life balance.

Tips

- 1 Familiarize Yourself with the Policies:** Start by thoroughly reviewing your company's PTO policy. Understand how much leave you're entitled to, how it accrues, and any restrictions on when you can take time off. Pay attention to busy periods in your organization when taking leave might be more difficult. Knowing the rules will empower you to plan your requests strategically.
- 2 Plan Ahead:** Whenever possible, plan your time off in advance. This not only shows consideration for your team but also increases your chances of getting your desired dates approved. If you have a specific trip or event in mind, provide your manager with ample notice. Many companies appreciate employees who take initiative in planning, and a well-timed request can demonstrate your commitment to both your work and your personal life.
- 3 Communicate Openly:** Effective communication with your manager and team is key. Be clear about your reasons for taking time off, and share any relevant details that may help them understand the importance of your request. If your time off is tied to personal wellness or family needs, articulating this can foster empathy and support.
- 4 Utilize a Travel Advisor for Personal Getaways:** If your time off involves travel, consider enlisting the help of a travel advisor. These professionals can take the stress out of planning, ensuring you maximize your time away while finding options that align with your needs and schedule. A travel advisor can also provide insights on the best times to travel, making it easier to coordinate with your PTO.

The Most Important Part

HAVING A TRAVEL ADVISOR

At TravelLove, we know that in today's fast-paced world, making the most of your travel plans means minimizing stress and maximizing enjoyment. Whether you're dreaming of a family vacation, romantic escape, or business trip, expert guidance is the key to turning your travel dreams into reality. That's where we come in—as your trusted travel advisors, we bring the knowledge and connections that elevate your journey from ordinary to extraordinary.

One of the best parts of working with us is our commitment to crafting personalized itineraries tailored to you. Instead of getting overwhelmed by endless online choices, we take the time to get to know your travel style, interests, and must-haves. This ensures that every detail—from accommodations to experiences—aligns with your vision. Plus, our strong relationships with hotels, airlines, and local partners often mean exclusive perks like complimentary upgrades and special rates that optimize your budget and enhance your travel experience.



Exploring a new destination can feel overwhelming, especially if it's your first visit. That's where we come in as your local travel experts. We go beyond the standard tourist spots to offer insider tips and recommendations that make your journey truly special. From uncovering hidden gems and sharing the best times to visit to highlighting key cultural nuances, we equip you with the insights to make informed, enriching travel choices.

At TravelLove, we understand that planning a trip can feel like a daunting, time-consuming task. Hand those details over to us, and focus on what really matters—enjoying your adventure. We handle the research, bookings, and coordination so you can set off with peace of mind and confidence, knowing you have expert support at every step.

Optimizing your travel experience is about making smart decisions and having the right team by your side. At TravelLove, we open the door to a world of possibilities, turning your getaway into an extraordinary adventure. With our personalized service, local knowledge, and unwavering commitment to your satisfaction, we transform your travel from a simple trip to a truly unforgettable journey. As you plan your next escape, remember: partnering with us is the key to a stress-free, optimized, and exceptional experience.



Start Here

READY TO PLAN? LET'S CONNECT!



Contact Information:

- **Email:** TripRequests@TravelLoveTA.com
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Social Media:

- **Facebook Business Page:** facebook.com/TravelLoveTA
- **Instagram:** [@TravelLove_TA](https://www.instagram.com/TravelLove_TA)

Stay Connected & Start Planning Your Dream Trip Today!

